



Nursery Parent COVID-19 Handbook
Safety Policies and Procedures

Revised 4/14/21

Nursery COVID-19 handbook

Dear Victory Nursery parent,

As a Victory Kids team, we are so excited to once again reach families and help them experience God while we love and care for their babies. It is a big deal that we are able to reopen these rooms, and it is exciting!

As the former VELA director, I am confident that I can help guide in safe and healthy ways to do this just as we have for the daycare the entire length of the pandemic thus far. I am happy and proud to report that we have had zero cases here at the daycare, and that is miraculous. Due to diligence and efforts on our staff and families, we have worked together to be safe and careful! But also, God has had his hand on us the entire time as we have surrendered it all to him since March 2020. I hope to encourage each of us to have that same confidence in regathering and accepting infants and toddlers in May 2021.

To make sure that we are all operating under the same policies and procedures, this handbook is meant to give clear guidelines as to how we will operate our nursery safely for all Victory families.

I appreciate the trust you have in our team, and we are excited to start up again. We are ready to welcome your little ones in so that you can have a solid hour where you can experience God uninterrupted knowing your little ones are cared and provided for. What an amazing opportunity for partnership!

In His matchless name,

Missy Knechel, M.Ed

Pastor of Family Ministries at Victory Church

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Health Screening

Upon arrival, all families must go to the check-in area to sign in and go through health screening. A designated Victory Kids volunteer will check the temperature of babies and toddlers with an infrared thermometer as well as ask health screening questions. If everything is “clear,” then your family can proceed to drop-off at the nursery classroom. If a child has a check-in sticker, it is safe to assume that they have passed the health screening process and can enter the classroom. Your child will receive a check-in label, and that label lets the volunteers know that he/she has been cleared for health screening.

All nursery volunteers will have their temperature taken upon arrival as well as remove shoes and wash hands as soon as they enter the classroom.

Safety Protocol

To limit the exposure of germs, parents and any non-scheduled volunteers/visitors will not be permitted to enter the classroom for any reason. Parents can drop off and then quickly proceed to the auditorium. At pick-up time, parents will be asked to wait until the entrance is clear of any other families picking up before proceeding to pick up their child. A designated person will monitor this process to keep the line moving and flowing.

In order to keep everyone safe, there will be no intermixing with other classrooms or Victory Kids groups for any activities or assemblies.

Face Coverings

Fabric masks will **always** be worn by volunteers while in the building and working with children. We ask that adults who are dropping off their infants also wear a face covering during the drop off and pick up process. Masks must fully cover both the nose and mouth and fit properly. If masks do not fit properly, disposable masks will be provided.

The only time it is appropriate to not wear a mask is if a volunteer is eating or drinking, and in those instances, they will create at least 6 feet of distance from others.

Babies and toddlers under the age of 2 **may not wear masks ever.**

Classroom Ratios

We can safely accept up to 8 infants/toddlers in each classroom (room 115 and 116). Since infants and toddlers do not understand the concept of social distancing, we will utilize both classrooms strategically to assure more space.

Thank you for understanding that this is “first come, first serve,” and if we exceed our capacity, your child may not be able to join the nursery during that service. Once the rest of the building is complete with the renovation process in July, our capacity will increase.

Diapering

Upon check-in, parents will be asked if a diaper change is needed. If you do not want your baby changed due to the current pandemic, it will be marked clearly on the child’s label. If a diaper change is requested, you must provide the diapers and wipes, and adult volunteers must wear clean gloves and then remove soiled diaper, wipes, and gloves into the trash receptacle before applying a new, clean diaper. Once the infant/toddler is safely placed back into the classroom experience, volunteers will immediately sanitize the diapering area and wash hands with water and soap thoroughly for 20 seconds.

Food and Drinks

To eliminate the step of shared germs, we will no longer offer community snacks as we have in the past. We will not have a set “snack time,” and instead, we will focus on playing with your child and engaging them with music, stories, and fun. If you need us to feed your child, please provide everything needed for that meal (bottle, bib, food items, etc.) and let us know upon drop-off. If it is possible to feed your child before drop off, that is ideal, but we are happy to serve you in any way we can.

Cleaning, sanitizing, disinfecting

Each volunteer will spray down hard surfaces and toys with a bleach water bottle after each service to allow them to dry for at least 20 minutes. Any toys that go into babies’ mouths will be placed in bleach water solution and left to air dry. Each volunteer will spray down the diapering table in between each diaper change and allow it to air dry for at least 5 minutes before wiping dry.

All volunteers will wash hands upon arrival, before diapering, after diapering, after wiping noses, before handling food/bottles, before eating, and after eating. Using soap and water for at least 20 seconds before rinsing is always preferred over the use of hand sanitizer.

Contact information

Since we are still actively seeking a Kids Pastor, you are more than welcome to reach out to me with any specific questions or concerns that pertain to nursery procedures or family matters. You can reach me at missy@getvictory.net or calling the church office during business hours at (610) 676-0422